

Heritage Community of Kalamazoo

Training and Development Manager –

This position is responsible for the following:

- Development, coordination and presentation of training and development programs for staff
- Assessing Heritage Community wide development needs
- Identifying training solutions, actively search for and create effective methods to educate, enhance and recognize performance
- Support and champion Heritage's mission and vision for developing and maintaining a culture of education
- Coordinate the on-boarding process for all new hires; conduct follow up studies of completed trainings and develop programs to measure results and modify programs as needed

Successful candidates will have the following:

- Registered nurse (RN) license to practice in the State of Michigan
- BSN preferred
- Minimum of five (5) years experience in a teaching or relevant leadership position
- Strong skills required in the following areas: critical thinking, leadership, communication, organization and customer service
- Strong working knowledge of and/or aptitude for computer applications and software
- Nursing experience in a skilled nursing or a continuing care retirement community is highly desirable

All interested candidates please apply online at www.heritagecommunity.com/careers